



ADMINISTRATIVE HEARINGS: THE BASICS

PRESENTED BY:

The Maryland Association of
Administrative Law Judiciary &
The Office of Administrative Hearings

DATE & TIME: March 27, 2020, 8:00 A.M. – 12:00 P.M.

LOCATION: Office of Administrative Hearings, 11101 Gilroy Road
Hunt Valley, Maryland 21031

GOAL: Effective Representation at Administrative Hearings

WHO SHOULD ATTEND: Attorneys & Non-Attorneys
(Including: Social Workers*, Agency Representatives,
Union Representatives, anyone else interested)

*Continuing Education Credits available for Social Workers: Office of Administrative Hearings, co-sponsor, is authorized by the Maryland Board of Social Work Examiners to grant 3 category I continuing education credits.

PROGRAM:

Presentations
by: State
Administrative
Law Judges, a
Federal
Administrative
Judge, and
Practitioners

8:00-8:45	Registration and Breakfast	9:40-10:20	Hearing Procedures
8:45-9:00	Welcome and Introduction		- Evidence
9:00-9:40	Pre-hearing procedures		- Objections
	- Request for hearing /	10:20-10:30	Break
	pleadings	10:30-11:10	Hearing Procedures (cont.)
	- Subpoenas		- Self-represented litigants
	- Motions		- Telephone hearings
	- Postponements		- Federal administrative law
		11:10-11:20	Break
		11:20-12:00	Panel Discussion

REGISTRATION: Cost: \$45.00 (Including Continental Breakfast)

Register Online: <https://www.mdaalj.org/>

Register by Mail: Submit Payment - Payable to MAALJ to: Brian Weeks,
11101 Gilroy Road, Hunt Valley, Maryland 21031

Include along with payment your: (1) Name,
(2) Address, (3) Phone Number, and (4) Email Address

Deadline: Please Register by March 20, 2020

(Same day registration available, slots permitting)

For any questions, please e-mail: administrator@mdaalj.org