

**2017 DEBORAH J. HALL BEAM OF LIGHT AWARD
NOMINATION FORM**

Description: In honor of Debi Hall, the **Beam of Light Award** was established by the Harford County Bar Foundation in 1998 to recognize the spirit and commitment of those individuals who assist the public and clients within the legal community. Debi Hall truly brightened the lives of all the people she assisted on a daily basis.

Criteria: The nominee must be an individual (other than an attorney) who deals with the public and/or clients concerning legal matters; i.e. Court Clerks, Law Clerks, Paralegals, Secretaries, Receptionists, etc.

The nominee must exhibit in his/her actions a commitment to providing quality services to all clients and/or the general public on a daily basis by:

- doing something more than expected for a client/customer or co-worker in the course of his/her duties; or
- supporting the work of all co-workers on behalf of the client/customer – “all for one and one for all”; or
- promoting a non-sexist, non-elitist, non-racist environment through valuing all client(s)/customer(s)/co-worker(s); or
- empowering client(s)/customer(s)/co-worker(s) through dignity, respect, service or mentoring; or
- being a willing worker who brightens up the day.

Deadline for nominations: Wednesday, March 1, 2017. Nominations may be submitted by mail to: **The Beam of Light Award Review Committee, Harford County Bar Foundation, 17 West Courtland Street, Suite 130, Bel Air, Maryland 21014; or Fax to (410) 836-0328; or by placing it in the Bar Foundation’s mailbox at the Courthouse.**

Recipient of the **Beam of Light Award** will be recognized in the Harford County Bar Association/Bar Foundation Newsletter; on the plaque at the Courthouse; and at the Bar Foundation’s Annual Pro Bono Award ceremony on April 3, 2017.

Nomination: Name of Nominee: _____

Information: Position: _____ Office: _____

Narrative: Describe activity for which nomination is made; length of time nominee has been employed; what makes this nominee unique over others performing similar services; and any further comments. Please include specific references if possible.

Please return the Nomination Form as well as the Narrative by March 1, 2017 to: The Beam of Light Award Review Committee, Harford County Bar Foundation, 17 West Courtland Street, Suite 130, Bel Air, Maryland 21014; or Fax to (410) 836-0328; or by placing it in the Bar Foundation’s mailbox at the Courthouse.